



## Job Opportunity at The Centre for Skills Development & Training

**Job Number:** 300

**Job Title:** LINC / ESL Instructor (Supply)

**Department:** Languages

**Number of Positions:** Multiple for supply list

**Location:** Various Halton locations

**Start Date:** As required

**Schedule:** Week days / some evenings

**Pay Range:** \$29.82

**Reports To:** Coordinator, LINC / ESL

## Embark on a Bright Future with The Centre for Skills Development & Training

Are you entrepreneurial, client focused and committed to team work and excellence? Do you want to work for a recognized leader in career and workforce development, in support of building stronger communities? Do you enjoy working with clients from diverse backgrounds? Then you want to work at The Centre of Skills Development & Training!

We are passionate about our business: providing people with opportunities to build a better future and making a positive impact on peoples' professional and personal lives.

We deliver high calibre Employment Services, ESL & Immigrant Services, Skilled Trades Training and Literacy Upgrading. Headquartered in Burlington, Ontario, with locations in Oakville, Milton and Clarkson. For more information, visit [www.thecentre.on.ca](http://www.thecentre.on.ca)

## The Opportunity

### These are your responsibilities:

- Responsible for program delivery based on LINC Curriculum Guidelines and Canadian Language Benchmarks
- Plan and teach appropriate course material according to learners' levels
- Record daily attendance

### What you bring to the job:

- TESL Ontario certification is mandatory
- Post-secondary education/training in related field
- A minimum of 3 years of related teaching experience
- Awareness of the needs of adult learners





- Sensitivity and understanding of persons of diverse cultural backgrounds
- Demonstrated ability to provide an effective, stimulating learning environment for adults
- Excellent interpersonal, communication and organizational skills
- Working knowledge of MS Office Word, Excel, and Outlook

**Please e-mail or fax your resume and cover letter to:**

Human Resources

The Centre for Skills Development & Training

E-mail: [resumes@thecentre.on.ca](mailto:resumes@thecentre.on.ca)

Fax: 905-634-2775

**Application Deadline: Friday, March 30, 2018**

In order to be considered, all applications must include the job number and title in the email subject line or on the cover sheet if faxing.

We thank all applicants for their interest in The Centre, however, only those selected for an interview will be contacted. If contacted for an interview, please inform us should accommodation be required.

In the spirit of the Human Rights Code, we ask that resumes not include personal data such as age, health, marital and family status.