

February 2012

Monday	Tuesday	Wednesday	Thursday	Friday
<p><i>February</i></p> <p><i>The Question isn't who is going to let me; It's who is going to stop me-</i></p> <p><i>Ayn Rand</i></p>		<p>1</p> <p>Accessing the Hidden Job Market 9am-11:30am</p> <p>Networking Group 1:30pm-4pm</p>	<p>2</p> <p>Targeting Your Resume 9am-11:30am</p>	<p>3</p> 
<p>6</p> <p>Interviews That Impress 9am-11:30am</p>	<p>7</p> <p>Job Search Planning 1:30pm-4pm</p>	<p>8</p> <p>Basic Resume Writing 9am-11:30am</p> <p>Second Career Information Session #1 1:30pm-3pm</p>	<p>9</p> <p>Labour Market Information 9am-11:30am</p> <p>Occupational Research 1:30pm-4pm</p>	<p>10</p>
<p>13</p> 	<p>14</p> <p>Accessing the Hidden Job Market 1:30pm-4pm</p>	<p>15</p> <p>Targeting Your Resume 1:30pm-4pm</p>	<p>16</p> <p>Interviews That Impress 1:30pm-4pm</p>	<p>17</p>
<p>20</p> <p>CENTRE WILL BE CLOSED – FAMILY DAY</p>	<p>21</p> <p>Basic Resume Writing 1:30pm-4pm</p>	<p>22</p> <p>Second Career Information Session #1 1:30pm-3pm</p>	<p>23</p> <p>Work and Your Interests 9am- 11:30</p>	<p>24</p> 
<p>27</p>	<p>28</p>	<p>29</p>		

Free faxing, photocopying, computers with Internet, long distance calls to employers, newspapers, job postings and more!

CLARKSON EMPLOYMENT SERVICES

To register for any of the following events in Clarkson, please call: **905-855-6933, extension 101**

Event	Event Description	Date	Time
Accessing the Hidden Job Market	Experts say only 20% of job openings are advertised. How do you access the rest? Learn how to create a Job Seeker Summary, effectively network, use the phone to find jobs, and other strategies.	February 1	9:00-11:30am
		February 14	1:30-4:00pm
Networking Group	Join us for our monthly networking event featuring advanced job search and career management tips and strategies.	February 1	1:30-4:00pm
Targeting Your Resume	Make your resume stand out by targeting it, and using relevant accomplishment statements.	February 2	9:00-11:30am
		February 15	1:30-4:00pm
Interviews That Impress	Do you find interviews challenging? Wonder how to answer questions and make a great impression? Learn how to have an effective interview experience.	February 6	9:00-11:30am
		February 16	1:30-4:00pm
Job Search Planning Workshop	Create a plan for an effective job search. This session covers an introduction to all the tools you need to consider.	February 7	1:30-4:00pm
Basic Resume Writing	Does your resume get you interviews? Come and learn how to get noticed with these resume essentials.	February 8	9:00-11:30am
		February 21	1:30-4:00pm
Second Career Information Session	Learn more about the Second Career program including eligibility requirements and financial information.	February 8	1:30-3:00pm
		February 22	1:30-3:00pm
Labour Market Information	An Introduction on how to conduct labour market research. This workshop is helpful for people trying to make career decisions or looking to change careers.	February 9	9:00-11:30am
Occupational Research	An overview of how to research careers that you would like to know more about. Get familiar with special career software programs and informational interviews.	February 9	1:30-4:00pm
Work and Your Interests	Exploration of the connection between a job seeker's interests and their career path or job search goals leading to a plan for a satisfying work life.	February 23	9:00-11:30am

www.thecentre.on.ca

Clarkson	Oakville	Burlington	Milton	Georgetown
2225 Erin Mills Pkwy Unit 1200	465 Morden Rd Unit 109	860 Harrington Court	550 Ontario Street Unit 204	184 Guelph St
905-855-6933x101	905-845-1157x121	905-333-3499x140	905-693-8458x101	905-702-7311x109
Monday 8:30am-7pm	Monday – Friday 8:30am – 4:30pm	Mon, Tues, Thurs, Fri - 8:30am – 4:30pm	Monday 8:30am-7pm	Monday 8:30am-7pm
Tuesday – Friday 8:30am – 4:30pm	Tuesday 8:30am-7pm	Wed 8:30am-7pm	Tuesday – Friday 8:30am – 4:30pm	Tuesday – Friday 8:30am – 4:30pm

Employment Ontario programs are funded in part by the Government of Ontario