


February

Monday	Tuesday	Wednesday	Thursday	Friday
		1	2 	3
6	7 Job Search Planning Workshop 9:30 - 11:30 am Accessing the Hidden Job Market 1:00 - 4:00 pm	8 Second Career #1 Information Session 10:00 - 11:30 am	9	10
13	14 	15	16	17
20  Closed for Family Day	21	22 Second Career #1 Information Session 10:00 - 11:30 am	23 Targeting Your Resume 9:00 - 12:00 pm Interviews That Impress 1:00 - 4:00 pm	24
27	28 Mock Interviews 1:00 - 4:00 pm (one hour sessions)	29		

**To register for any of the following BURLINGTON events,
please call: 905-333-3499 x 140**

PLEASE ARRIVE PROMPTLY FOR ALL WORKSHOPS

Event	Event Description	Date	Time
Job Search Planning Workshop	Create a plan for an effective job search. This session covers an introduction to all the tools you need to consider.	February 7	9:30 – 11:30 am
Accessing the Hidden Job Market	Experts say only 20% of job openings are advertised. How do you access the rest? Learn how to create a Job Seeker Summary, effectively network, use the phone to find jobs, and other strategies.	February 7	1:00 – 4:00 pm
Second Career #1 Information Session	Learn more about the Second Career program including eligibility requirements and financial information.	February 8 & 22	10:00 – 11:30 am
Targeting Your Resume	Learn to target your resume with accomplishment statements, to meet employer needs.	February 23	9:00 – 12:00 pm
Interviews That Impress	Do you find Interviews challenging? Wonder how to answer questions and make a great impression? Attend this session to learn how to have an effective interview experience.	February 23	1:00 – 4:00 pm
Mock Interviews	Reserve your one-to-one appointment with an Employment Advisor and receive valuable feedback on your interview skills (1 hour sessions).	February 28	1:00 – 4:00 pm
Second Career #2 Information Session	Detailing steps in the application preparation.	March 1	2:00 – 3:30 pm

Free faxing, photocopying, computers with Internet,
long distance calls to employers, newspapers and more!

www.thecentre.on.ca

Burlington
860 Harrington Ct.
905-333-3499 x140
Mon/Tue/Thurs/Fri
8:30 am - 4:30 pm
Wed 8:30 am - 7 pm

Clarkson
2225 Erin Mills Pky. #1200
Mississauga
905-855-6933 x101
Mon 8:30 am - 7:00 pm
Tuesday - Friday
8:30 am - 4:30 pm

Georgetown
184 Guelph St.
905-702-7311 x109
Mon 8:30 am - 7:00 pm
Tuesday - Friday
8:30 am - 4:30 pm

Milton
550 Ontario St.S. #204
905-693-8458 x107
Monday 8:30 am – 7:00 pm
Tuesday – Friday
8:30 am - 4:30 pm

Oakville
465 Morden Rd. #109
905-845-1157 x 121
Mon/Wed/Thurs/Fri
8:30 am - 4:30 pm
Tue 8:30 am - 7:00 pm